

### Duration of the Course

The duration of both Courses will be 5 sessions.

### Course Timings

Lectures, Role Plays / Simulation Exercises and Seminar Presentations will be conducted on Saturdays from 4.00 pm to 7.00 pm.

### Course Curriculum

#### Foundation Course

- History of RTI and rationale for it.
- Provisions of the RTI Act-with information on using RTI.
- Provisions of the RTI Act-focus on first and second appeals.
- Interacting with some RTI users, activists and Public Information Officers.
- Tips on drafting applications and appeals and way forward.

#### Advanced Course

- History of RTI, provisions of the Act and appeals.
- Tips on drafting RTI applications and appeals.
- Interactive session with PIOs, Information Commissioner (if possible), and activists.
- Discussing the interpretations of the contentious provisions.
- Interactive session to resolve problems/issues confronting participants.

### Assessment of the Participant

There will be continual assessment of the participant on the basis of :

1. Class Participation
2. Assignments
3. Role Play
4. Research Projects
5. Final written test

### Passing Standards and Award of Certificate

A candidate shall be declared to have passed the Certificate Course and become eligible for the award of the Certificate if he/she secures 50% of marks each in class participation, research projects, presentations, role plays / simulation exercises and written examinations.

A candidate passing the examination by securing aggregate marks of:

- 70% and above shall be declared to have passed with distinction;
- 60% and above but less than 70% shall be declared to have passed with first division;
- 50% and above but less than 60% shall be declared to have passed with second division; and
- below 50% shall be declared to have failed.

DISCLAIMER : The Organizers reserve their right to amend, vary or alter the course structure as it may deem fit, without any prior notice.



HSNC BOARD'S  
K. C. LAW COLLEGE

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**KISHINCHAND CHELLARAM  
LAW COLLEGE**

**CERTIFICATE COURSE**

**IN**

**RIGHT TO INFORMATION**

**FOUNDATION  
&  
ADVANCED COURSE**



## CERTIFICATE COURSE IN RIGHT TO INFORMATION

### About HSNC Board

The HSNC Board is known for its educational excellence in all major programmes of liberal arts, science, business, engineering, law and pharmacy. It governs a group of twenty-four educational institutions, affiliated to University of Mumbai. Kishinchand Chellaram Law College is one of them. The HSNC Board caters to the educational needs of sixty-five thousand students in Mumbai.

### About Kishinchand Chellaram Law College

Kishinchand Chellaram Law College, popularly known as K.C. Law College, is one of the premier law colleges in the city of Mumbai. It is permanently affiliated to the University of Mumbai, registered with the Bar Council of India and recognized by the Government of Maharashtra.

Since 1955, the year it was established by the HSNC Board, K. C. Law College has been imparting quality legal education to the students. Bearing in mind that law is an instrument of social change, the College has adopted a motto, which says 'Law is the King of Kings'. And the mission of the College is to provide legal knowledge through theory and practice and to make the study of law socially relevant and fruitful.

K.C. Law College prides itself in motivating students to achieve excellence in academic and extra-academic activities and to develop strong personal values.

Having achieved a distinct identity, the College, in its golden jubilee year, ventured in focusing on professional post-graduate Certificate Courses in Alternative Dispute

Resolution Methods, Intellectual Property Law, World Trade Law and Information Technology.

### Why a P. G. Certificate Course in RTI ?

The Right to Information Act, implemented throughout the Nation since 12 October, 2005, is empowering citizens to monitor and improve their governance. For the first time the individual citizen has a tool by which he can bring about a truly participative democracy in the Country. There is a widespread need to understand this Act systematically to be able to use it more effectively.

### Objectives of Certificate Course

There are two types of Courses being offered: 1) Foundation Course and 2) Advance Course. Both the Courses will explain the historical and philosophical background of this Right. A systematic analysis of the provisions of the Act would also be taken up, which should enable the participants to clearly understand the limitations and possibilities of this Right. A great deal of stress will be laid on getting the participants to define the objectives when using the Act and to drafting a focused RTI application.

**The Foundation Course** is designed for people who have had either no exposure to RTI earlier, or have used it casually. The focus will be on explaining how to use the RTI effectively.

**The Advance Course** is designed for those who have been using the Act with some regularity and are now seeking to improve their understanding and skills. This Course would also analyse some of the orders of the Information Commissions and devote some time to understanding the work of the Public Information Officers. This Course aims to equip the participants to draft appeals and some practical understanding of the hearings in appeals.

### Eligibility for Admission to the Course

#### For Foundation Course:

A candidate passing the Bachelor's Degree examination in any faculty/discipline of University of Mumbai or a corresponding degree examination of any other University recognized as equivalent thereto is eligible for admission to this Course.

#### For Advance Course:

Using RTI for over six months. Filing of at least 3 RTI applications and one first appeal; or a law degree; or experience as a Public Information Officer.

### Admission Procedure

1. A candidate seeking admission is required to apply in the prescribed form.
2. The admission form and brochure will be available at the college office from June 27, 2008 between 9.00 am and 5.00 pm on payment of Rs.100.
3. The admission form duly filled in along with the prescribed fee should be submitted at the college office on or before July 26, 2008.

### Fee for the Course

Every candidate shall pay Rs. 2,000 in cash by way of fees at the time of submitting the form. Fees once paid shall not be refunded for any reason whatsoever.

### Course Strength

The Course will admit only 50 participants at a time on first come first served basis. A minimum of 30 participants must register, for the Course to commence.

### Commencement of the Course

**Foundation Course** shall commence on August 2, 2008, every alternate Saturday.

**Advanced Course** shall commence on August 9, 2008, every alternate Saturday.